

List of Sub-processors Engaged by Convene for AGM@Convene Services

Posted: May 2, 2020

Effective: May 2, 2020

Below is the current list of Sub-processors engaged by Convene, and/or Azeus or its Affiliates for provision of AGM@Convene Services.

Legal Entity	Address	Country	Services Performed	Transfers to Third Countries: Transfer safeguards
Convene's Affiliates as Sub-processors				
Azeus Systems Limited ¹	22/F, Olympia Plaza, 255 King's Road, North Point, Hong Kong	Hong Kong	Convene implementation, helpdesk and support services, billing and contract management	☐ Binding Corporate Rules ☒ Standard Contractual Clauses (i.e. EU Model Contract) ☐ Privacy Shield ☐ Not applicable
Azeus Systems Limited Philippines ²	W-2802B Phil. Stock Exchange Ctr., Exchange Road, Ortigas Ctr., Pasig City 1605, Metro Manila, Philippines	Philippines	Convene implementation, helpdesk and support services, billing and contract management	☐ Binding Corporate Rules ☒ Standard Contractual Clauses (i.e. EU Model Contract) ☐ Privacy Shield ☐ Not applicable
Azeus UK Limited ³	Azeus Convene, 2.014, 3 Waterhouse Square, 138-142 Holborn, London, EC1N 2SW, United Kingdom	United Kingdom	Convene implementation, helpdesk and support services, billing and contract management	☐ Binding Corporate Rules ☐ Standard Contractual Clauses (i.e. EU Model Contract) ☐ Privacy Shield ☒ Not applicable <i>Note: Not applicable because UK is still covered by GDPR and still considered part of the EEA during the Brexit transition period.</i>

¹ Applicable to all Customers which contracted with Azeus/Convene entities other than Azeus Systems Limited.

² Applicable to all Customers.

³ Applicable only to Customers which contracted with Convene Sociedad Limitada.

Legal Entity	Address	Country	Services Performed	Transfers to Third Countries: Transfer safeguards
Other Sub-processors				
Amazon Web Services Inc.	1200 12th Avenue, South Suite 1200, Seattle, WA 98144	United States	Convene servers are hosted in Amazon Web Services (AWS)	☐ Binding Corporate Rules ☒ Standard Contractual Clauses (i.e. EU Model Contract) ☐ Privacy Shield ☐ Not applicable <i>Note: For customers in Europe which have adopted our software-as-a-service (hosted) Convene Services, the Content uploaded by users to Convene Services shall reside in Amazon Web Services (AWS) servers within the UK or EEA. No Content will be transferred outside the selected region without the prior consent of the Customer. For customers who consented to the transfer of content outside the UK or EEA, the AWS GDPR Data Processing Addendum ensures that any personal data on AWS will be given the same high level of protection it receives in the EEA or the UK.</i>
Cisco Systems, Inc.	170 West Tasman Drive, San Jose, California	United States	We use Cisco Webex Meetings as an external communication tool and for conducting user training	☒ Binding Corporate Rules ☒ Standard Contractual Clauses (i.e. EU Model Contract) ☒ Privacy Shield ☐ Not applicable
Habla, Inc.	205 1/2 N Main St. Ann Arbor, MI 48104	United States	We use Olark for online chat support	☐ Binding Corporate Rules ☐ Standard Contractual Clauses (i.e. EU Model Contract) ☒ Privacy Shield ☐ Not applicable
HubSpot Inc.	25 First Street, 2nd Floor, Cambridge, MA 02141	United States	We use HubSpot as a CRM and marketing tool and also for website hosting	☐ Binding Corporate Rules ☒ Standard Contractual Clauses (i.e. EU Model Contract) ☒ Privacy Shield ☐ Not applicable
Microsoft Corporation	One Microsoft Way, Redmond, WA 98052-7329, USA	United States	We use Microsoft Teams as an internal communication tool	☐ Binding Corporate Rules ☐ Standard Contractual Clauses (i.e. EU Model Contract) ☒ Privacy Shield ☐ Not applicable
Microsoft	One Microsoft	United States	We use Office 365 as	☐ Binding Corporate Rules

Legal Entity	Address	Country	Services Performed	Transfers to Third Countries: Transfer safeguards
Corporation	Way, Redmond, WA 98052-7329, USA		an email communication tool. We use Skype for Business as an external communication tool and for conducting user training	☒ Standard Contractual Clauses (i.e. EU Model Contract) ☒ Privacy Shield ☐ Not applicable
Pipedrive Inc.	460 Park Avenue South, New York, New York 10016	United States	We use Pipedrive as a CRM tool	☐ Binding Corporate Rules ☐ Standard Contractual Clauses (i.e. EU Model Contract) ☒ Privacy Shield ☐ Not applicable
Zoom Video Communications Inc.	55 Almaden Boulevard, 6th Floor, San Jose, CA 95113	United States	We use Zoom for meetings, chat, and video webinars	☐ Binding Corporate Rules ☒ Standard Contractual Clauses (i.e. EU Model Contract) ☒ Privacy Shield ☐ Not applicable